



October 12, 2007

**MEMORANDUM**

**TO:** The Honorable Georgina K. Kawamura  
Director of Finance

The Honorable Calvin K.Y. Say  
Speaker, House of Representatives

The Honorable Colleen Hanabusa  
President of the Senate

**FROM:** David McClain *David McClain*  
President

**SUBJECT: SUPPLEMENTAL OPERATING AND CAPITAL IMPROVEMENTS  
PROGRAM BUDGET REQUEST FOR FISCAL YEAR 2008-09**

Transmitted herewith in accordance with Section 37-68, Hawai'i Revised Statutes, is the University of Hawai'i's Supplemental Operating and Capital Improvements Program (CIP) Budget Request for Fiscal Year 2008-09, as approved by the University of Hawai'i Board of Regents on September 28, 2007.

Included are summaries and schedules that provide further details of the Supplemental Budget request along with copies of various budget documents that are required, pursuant to the supplemental budget policies and guidelines outlined in the memorandum of September 14, 2007 from Director Kawamura.

If there are any questions regarding the University's Supplemental Budget Request, please contact Vice President for Budget and Finance/CFO Howard Todo for matters concerning the operating budget or Vice President for Administration Sam Callejo for matters concerning the CIP budget.

**Attachments**

c: Presley Pang, Interim Executive Administrator and Secretary of the Board  
Sam Callejo, Vice President for Administration  
Howard Todo, Vice President for Budget and Finance/CFO  
Council of Chancellors